



Author recognition guideline

SHE Research Group

General

This recommendation describes the basic principles which concern the authorship in joint SHE RG publications. The aim is to provide a short description for collaborative work and to ensure that each researcher is recognized in the scientific publication or conference presentation. A joint publication applies when there is a joint project or joint funding.

The SHE RG includes researchers from various disciplines. Practices in publishing process vary among disciplines, and especially in multi-disciplinary and international projects and publications, it is essential to be aware of the differences, and to discuss thoroughly about authorship issues *before* the writing process starts. The Committee on Publication Ethics (COPE) recommends that researchers discuss authorship when the research is being planned and that a written record is kept of the decisions. SHE is committed to a culture of ethical authorship.

The group (involved with the manuscript) themselves plan and decide the responsibilities and discuss and confirm who will be doing what and by when. If the situation changes, everyone has to be informed about it. Agreement must be reached on how the contributions are to be acknowledged in the publication. When agreeing the authorship of an individual publication, it is important that everyone involved is aware of the decision made.

The authorship agreement is recommended to be a written document. The group also discusses if the work carried out for the publication does not qualify the contributor for inclusion in the list of authors but can be included in the publication's acknowledgements.

Publications have to comply with the general principles of authorship such as described in the "Recommendations for the Conduct, Reporting, Editing, and Publication of Scholarly Work in Medical Journals" of the International Committee of Medical Journal Editors (<http://www.icmje.org/recommendations/>)

Criteria for authorship (ICMJE)

The ICMJE recommends that authorship be based on the following 4 criteria:

- *Substantial contributions to the conception or design of the work; or the acquisition, analysis, or interpretation of data for the work; AND*
- *Drafting the work or revising it critically for important intellectual content; AND*
- *Final approval of the version to be published; AND*
- *Agreement to be accountable for all aspects of the work in ensuring that questions related to the accuracy or integrity of any part of the work are appropriately investigated and resolved.*



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<http://www.icmje.org/recommendations/browse/roles-and-responsibilities/defining-the-role-of-authors-and-contributors.html>

Acknowledging the SHE in publications and conference presentations

If two or more RG members have authored the publication in collaboration, the SHE can be mentioned in the Acknowledgement section (in conference presentations also a logo of SHE can be used). This applies when a publication with a close link to the SHE is written. Please, inform the SHE Secretariat if you write a paper and acknowledge the SHE in it.

If the group has got financial support from the SHE for publication, the following sentence has to be included: This work was supported by the Schools for Health in Europe Network Foundation and has received funding under an operating grant from the European Union's Health Programme (2014-2020)*.

References

COPE. 2021. Promoting integrity in scholarly research and its publication. Available from: <https://publicationethics.org/>

IJCME. Recommendations for the Conduct, Reporting, Editing, and Publication of Scholarly Work in Medical Journals. Available from: <http://www.icmje.org/icmje-recommendations.pdf>

The COPE Report 2003. Available from: <http://publicationethics.org/files/2003pdf12.pdf>

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Will be applied starting from October 1, 2021

*Funding body is named according to the actual situation of Network Foundation